

Strategic Priority 1. Prevention

No	What do we want to achieve	Where are we now	What are we going to do, by when	Who will lead	Timescale	RAG rating
1.1	Establish a coherent approach to ensure Board risks are identified and mitigation in place.	The Board has identified a number of risks including the impact of austerity and possible provider failure.	Draft a risk register and clear protocol for the identification, escalation and mitigation of risks.	Partnership Service Manager /Interim Board Officer Adults	March 2016	
			To be signed off by the Board Continue to develop and review	Board	March 2016	
1.2	Identify and agree priority actions in regard to preventative and early Intervention strategies	The Board has limited knowledge of the range of local provision.  The Board has not defined and agreed its priorities and approach to Prevention and Early Intervention.  The Board recognises the importance of equalities and engaging Citizens, especially 'harder to reach' groups and	Map the range of local statutory and third sector provision to inform the development of preventative approaches and early intervention to minimise harm and abuse.	Early Intervention sub group	By May 2016	
			Recommend priorities and actions for the Board's work in regard to Prevention and Early Intervention.	Early Intervention sub group	By June 2016	
			Board agrees work plan	Board	June 2016	

organisations.

Strategic Priority 2. Assurance

No	What do we want to achieve	Where are we now	What are we going to do, by when	Who will lead	Timescale	RAG rating
2.1	<p>Develop a robust and targeted Quality Assurance framework that informs the work of the Board and provides assurance that the City's arrangements for safeguarding adults are robust and person centred</p> <p>To evidence the impact of safeguarding work in the City and promote an outcome focus. This will be used to promote effective challenge by the SAB to bring about improved outcomes for adults at risk.</p>	<p>The Board has a framework of data collection and audit. The Board receives reports on a quarterly basis.</p> <p>This framework requires further development to ensure it meets the Board's ambitions.</p> <p>The Board intends to strengthen its approach to monitoring and understanding the impact of its work and the outcomes delivered for citizens.</p>	<p>Review the existing Quality Assurance framework and identify any gaps.</p> <p>Recommend a revised framework which meets the Board's requirements.</p> <p>Develop an Action plan to implement the revised framework.</p>	Quality Assurance Sub group	By June 2016	
			<p>Board to agree the revised QA framework and implementation plan.</p>	Board	June 2016	
2.2	<p>A robust process of learning from SAR's ensuring that learning leads to embedded improvements in local arrangements where actions have been</p>	<p>The Board commissions case or other reviews where appropriate and multi-agency action plans are developed based on the identified</p>	<p>Strengthen the existing framework to ensure the arrangements for the management of SARs continues to be effective and ensures reviews are progressed as agreed.</p>	SAR subgroup / Board Officer	By May 2016	
			<p>Ensure that lessons learned are disseminated in learning and</p>	Learning and development sub group	On going	

	identified.	learning.	development initiatives.			
2.3	The Board to be assured that training is effective in supporting the delivery of high quality practice in regard to safeguarding adults in need of care and support.	The Board to agree a refreshed role in regard to training which clearly identifies the responsibilities of single agencies and the Board in delivering training. The Board must be assured that training is effective in meeting local learning and development needs.	Review and make recommendations in regard to a training strategy to the Board with an action plan.	Learning and development sub group/ Board Training officer	By December 2016	
			Board agrees training strategy and action plan	Board	December 2016	

**Strategic Priority 3. Making Safeguarding Personal**

No	What do we want to achieve	Where are we now	What are we going to do, by when	Who will lead	Timescale	RAG rating
3.1	Ensure our engagement strategy maximises opportunities for promoting key messages about how adults at risk can be safeguarded and ensures their feedback informs the work of the Board.	We have an engagement strategy that was developed for the Joint Board arrangements. This has many positive aspects but needs to be reviewed in response to the new arrangements and the principles of MSP.	Develop a work plan to revise the engagement strategy to ensure there is clarity about <ul style="list-style-type: none"> <li>Awareness raising activities</li> <li>Engagement with Adults at risk</li> <li>Engagement with family and carers</li> <li>Connectivity with other partnership arrangements</li> <li>On line presence</li> </ul>	Communications sub group	By September 2016	
			Agree a plan of work to deliver the elements of the Communications strategy	Board	September 2016	

**Strategic Priority 4  
Board Performance and Capacity**

No	What do we want to achieve	Where are we now	What are we going to do, by when	Who will lead	Timescale	RAG rating
4.1	There will be a shared view about the Board's financial requirements.	<p>There is a shared budget with the Children's Board. Partner contributions are agreed for 2016/17. These contributions, supported by the use of the Boards' financial reserves are sufficient to meet anticipated mainstream expenditure. Funding of SARs/SILPs etc. needs to be reviewed for cost effectiveness.</p>	<p>Agree proportions of budget for SAB and LSCB</p> <p>Ensure budget allocation for SAB is adequate for planned expenditure</p> <p>Options appraisal if shortfall.</p> <p>Review SAR/SILP processes with LSCB to ensure most effective use of funding</p> <p>Identify budget needs and options for 2017-8. Confirm partner contributions to 2017-8 budget.</p>	Independent chair. Partnership CSM	May 2016	
		<p>No agreement for 2017-8 but reserves will be diminished.</p>	<p>Identify any implications for Board activity and develop an options appraisal document to respond to these.</p>	Independent chair. Partnership CSM		
			<p>Agree actions</p>	Full Board		
4.2	Ensure the Board has the required back office staff to support the delivery of its functions.	1 x fte Board Officer post (vacant) Business support and Training posts shared with Children's Board, Training post	<p>Review the current staffing arrangements and recruit to Board Officer post.</p> <p>Review future needs for Training following review of this area</p>	Head of Service Safeguarding and Quality Assurance	<p>By May 2016</p> <p>By January 2017</p>	

		a one-year appointment.				
<b>4.3</b>	Ensure the Board operating model is fit for purpose to enable it to respond to national and local strategic drivers and priorities. Ensure the Board has clear Protocols and Guidance in place.	The operating model has been revised to provide a distinction between the Children's and Adults' safeguarding Boards.	Review and draft revised Board governance documentation and guidance to reflect the new arrangements.	Interim Board Officer	By June 2016	
		Much of the existing governance arrangement requires updating following the establishment of a standalone SAB.	Sign off by full Board	Board	June 2016	
<b>4.4</b>	Ensure the Board's work is aligned with work of other strategic Boards across the City.	A number of strategic Boards operate across the city with overlapping priorities and work programmes.	Review the current arrangements and develop a mechanism for alignment of the work of city Boards.	Corporate Director for Adults and Children	By September 2016	
<b>3.2</b>	The Board ensures strong Multi Agency commitment to MSP  The principles of MSP are embedded in local safeguarding	The Board is not assured that the principles of MSP are consistently addressed in local practice.  There is limited reporting to the Board of the	Develop mechanisms within our Quality Assurance framework to measure involvement and outcomes for citizens which provides both quantitative data and narrative detail.	The QA sub group to develop a framework of measurement which can provide the basis of reporting to the board.	By September 2016	

	practice and makes safeguarding person- centred and outcomes focussed.	experience and outcomes of safeguarding.	Regular reports on MSP implementation to be provided tot eh Business Management Group and exception reporting to the Board		September 2016	
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RAG Rating key	
Clear	Work is underway and, in the judgment of the lead individual/subgroup is expected to be completed within the agreed timescale
Red	Work is underway however, is not expected to be completed within the agreed timescale. In the judgement of the lead individual/subgroup either <ul style="list-style-type: none"> <li>• The deadline will be missed by more than three months and / or</li> <li>• The impact of missing this deadline is likely to be significant</li> </ul>
Amber	Work is underway however, is not expected to be completed within the agreed timescale. In the judgement of the lead individual/subgroup either <ul style="list-style-type: none"> <li>• The deadline will be missed by less than three months and / or</li> <li>• The impact of missing this deadline is unlikely to be significant</li> </ul>
Green	Action completed
Blue	Impact of the action has been evaluated and found to have addressed the issue identified